### **Template used to keep practitioner updated regarding outcome of PAG/PSG formal discussions**



Enquiries to: [Insert name]

Contact no: [Insert contact number]

Email: [Insert email]

Our Ref: [Insert LARC number]

Date: Insert date

Private and Confidential

Dear Dr [insert name]

**Re: Performance Advisory Group (PAG) outcome**

Further to NHS England letter dated xxxxx, we are now writing to confirm that PAG has reviewed your case.

The Group considered xxxxx and instructed [insert decision, rationale, and actions here].

I will write to you shortly with further details of your investigator and the Terms of Reference.

PAG have requested an occupational health report to fully understand if there are any health concerns that may impact your ability to work. If you consent to the contents of the report being shared with NHS England it will be shared with the PAG members, clinical advisor, and case manager only and will be managed with the strictest confidence.

We appreciate that occupational health assessments are personal in nature, but we encourage all practitioners to share information with us as it often helps provide further context to the cases and what action is most appropriate. Should you not provide consent then PAG members will have to decide without full knowledge of any health implications on our clinical practice.

We understand that this must be a stressful time for you and encourage you to contact your defence organisation and LMC/LDC/LOC for support. Contact details are available in the support information provided in our first letter to you.

Please do not send any correspondence to the office address as the offices are not manned currently. Please contact the case manager directly if you require any assistance.

Yours sincerely

NAME

[Insert job title], Medical Directorate

**NHS England**